

**NOLA Public Schools  
Procurement Department  
2401 Westbend Parkway, Suite 5076  
New Orleans, LA 70114**

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**April 18, 2023**

**Addendum No. 1**

**REQUEST FOR PROPOSAL NO. 23-0060**

**SHARED DAILY BUILDING AND AUTOMATED SYSTEMS ENERGY  
MANAGEMENT SERVICES**

This Addendum and Clarification item forms a part of the RFP Documents and modifies the original RFP Documents issued March 16, 2023. Acknowledge receipt of this Addendum on the Addendum Form of the Request for Proposal. Failure to do so may subject proposal to disqualification.

**CLARIFICATION:**

The NOLA-PS Shared Daily BAS-Energy Management Services RFP is intended to provide economies of scale in group contracting for our educational facilities. Twenty-Four schools have expressed interest in participating in this contracting opportunity. This is not a guarantee of all schools participating in the final contract, it may be less than 24 or more than 24.

1. **Question:** We have completed a side-by-side comparison of “RFP No 23-0060 Shared Daily BAS - Energy Management Services” and “RFQ 23-0051 for Energy Consultant Services” (see attached PDF. Red bold items are exclusive to 23-0060). There are many scope requirements that are identical for both RFPs. If 23-0060 is awarded to a different partner than 23-0051, how will NOLA-PS separate this scope of work? Which partner will take precedence over the other for competitive tasks?

**Answer:** The Energy Consultant existing contract is an investigatory contract that will be utilized by our Capital team on an **as needed basis**. Those services will be used to review system failures or malfunctions to determine responsibility, neglect, and/or trends. RFP 23-0060 will manage BAS systems **daily** at each school facility that chooses to participate once a contract is finalized with the selected vendor. The selected contractor will work with school sites to establish operational schedules, monitor daily operations, and provide guidance on energy savings.

2. **Question:** Do the BAS in the 24 schools identified in the proposal have remote access capabilities?

**Answer:** The BAS installed at the schools identified have remote access capabilities.

3. **Question:** Is there an expectation that all or part of the services outlined in the RFP be delivered by an individual physically on-site at the schools or district offices?

**Answer:** No, the services requested can be provided remotely.

4. **Question:** Can NOLA-PS provide the process that the successful vendor will follow to communicate issues requiring corrective action that are found during the daily BAS review and review of major equipment trend data?

**Answer:** NOLA-PS will be the contracting entity with the awarded contractor. NOLA-PS will receive all quarterly reports and will routinely meet with the awarded contractor to review trends, opportunities, and required maintenance within each facility. The awarded contractor will interact with the school site designee to address daily concerns, daily mechanical repair needs, and scheduling needs.

**END OF ADDENDUM NO.1**